

## INFORMATION SECURITY POLICY

- ▶ We at Tata Metaliks recognize that information is one of our most valuable assets belonging to our business and operations and which helps us in maintaining and augmenting our competitive advantage.
- ▶ The achievement of our business goals depends on our ability to safeguard the information we create or possess by ensuring its confidentiality, integrity and availability at all times.
- ▶ Information assets shall be classified based upon their business value and risk exposure and accordingly adequate controls shall be applied aligned to business requirements. The necessary measures such as policies, procedure and appropriate solutions shall be provided through Information Security Management System Framework (ISMS) to facilitate in the process.
- ▶ All Business Heads / Departments Heads are directly responsible for ensuring compliance with our Information Security Policy in their respective business domains.
- ▶ Our employees shall understand the value of information and exercise their individual and collective responsibility to protect it.
- ▶ Any access to information and information system shall be governed by the Information Security Policy of Tata Metaliks. These would also include, but not limited to visitors, guests, business associates, consultants, vendors, suppliers and contractual employees who visit the premises of Tata Metaliks and those who have access to or use information and information systems of Tata Metaliks.
- ▶ Respect for individual is central to the ethos of our organisation and hence the Information Security Framework shall ensure adequate mechanisms are promulgated to address protection of employees within Tata Metaliks.
- ▶ We shall continuously strive to improve and strengthen our Information Security initiative and make it a part of our identity and business action.
- ▶ We hereby, as committed and responsible employees of Tata Metaliks, pledge to adhere and abide by the laid down Information Security Policy and procedures in spirit and intent, and discharge our roles and responsibilities as per the expectations set forth by Tata Metaliks.

July 1 , 2017



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**Sandeep Kumar**  
Managing Director