



TATA METALIKS LIMITED

Registered Office – Tata Centre, 10th Floor, 43, J. L. Nehru Road, Kolkata – 700 071
Tel: 91 33 66134200, Fax: 91 33 22884372 . CIN: L27310WB1990PLC050000.
Website: www.tatametaliks.com. Email: investors@tatametaliks.co.in

PROXY FORM (FORM NO. MGT 11]

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014)

28th ANNUAL GENERAL MEETING - 2 JULY, 2018 AT 3.00 P.M.

at "Kala Mandir", 48, Shakespeare Sarani, Kolkata – 700 017

Name of the member(s)

Registered address:

E-mail Id: Folio No. /Client ID:

DP ID:

I/We, being the Member(s) of shares of Tata Metaliks Limited, hereby appoint

1. Name: Email ID:

Address:

or Failing him / her Signature:

2. Name: Email ID:

Address:

or Failing him / her Signature:

3. Name: Email ID:

Address:

or Failing him / her Signature:

as my/ our proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at the 28th Annual General Meeting of the Company to be held on Monday, 2 July, 2018 at 3.00 p.m at "Kala Mandir", 48, Shakespeare Sarani, Kolkata – 700017 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions	For	Against
Ordinary Business:			
1	Consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31 March, 2018 and the Reports of the Board of Directors and Auditors thereon.		
2	Declare dividend of Rs. 3.00 per Equity Share of Rs. 10/- each for Financial Year 2017-18.		
3	Appointment of Director in place of Mr. Koushik Chatterjee (DIN: 00004989), who retires by rotation and is eligible for re-appointment.		
4	Appointment and fixation of remuneration of Statutory Auditors		
Special Business:			
5	Approval for Related Party Transaction		
6	Approval for Related Party Transaction		
7	Approval for Related Party Transaction		
8	Ratification of Cost Auditors' remuneration		

Signed this _____ day of _____, 2018

Signature of Shareholder



Signature of Proxy Holder (s)

NOTES:

1) This Form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



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Attendance Slip

(To be presented at the entrance)

28th ANNUAL GENERAL MEETING - 2 JULY, 2018 AT 3.00 P.M.
at "Kala Mandir", 48, Shakespeare Sarani, Kolkata – 700 017

FOLIO NO./DP ID CLIENT ID No.*: *(Applicable to investors holding Shares in dematerialized form)	NO OF SHARE(S):
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Name of the Member(s):

Registered Address:

Email ID:

Name of the Proxy Holder:

Member's Signature

Proxy holder's Signature

1. Only Member/ Proxy holder can attend the Meeting.
2. Member/ Proxy holder should bring his/her copy of the Annual Report for reference at the Meeting.

Electronic Voting

Pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended till date, the Company is pleased to offer e-voting facility to the Members as an alternative to exercise their right to vote by electronic means for the items of businesses to be transacted at the 28th Annual General Meeting ("AGM") to be held on MONDAY, 2 JULY 2018 AT 3:00 P.M, through the services of National Securities Depository Limited ("NSDL") as the Authorised Agency to provide e-voting facilities. The e-voting facility is available at <https://www.evoting.nsdl.com>. The e-Voting Particulars are set out as below:

EVEN (e-Voting Event Number)	USER ID	PASSWORD

The e-voting period commences on Friday, 29 June, 2018 (at 9:00 hours) and ends on Sunday, 01 July, 2018 (at 17:00 hours). During this period, shareholders of the Company, may cast their vote electronically. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by a shareholder, the same is not permitted to be changed subsequently.

Note: Please read the instructions printed overleaf carefully before exercising your vote.



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INSTRUCTIONS

1. General Information

- a) There will be one e-voting for every Folio No. / Client ID No., irrespective of the number of joint holders.
- b) The facility of voting rights through e-voting shall be made available at the AGM and the Members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the AGM through e-voting.
- c) Members can opt for only one mode of voting i.e. through remote e-voting or electronic voting at AGM venue. In case you are opting for remote e-voting, then please do not cast your vote at venue. In case Members cast their vote, both by remote e-voting and e-voting at AGM, the vote cast through remote e-voting shall prevail and the vote cast at AGM venue shall be considered invalid.

2. Process for Members Opting for E-Voting

- (A) In case of Members receiving the Attendance form by E-mail:
 - i. Open e-mail and open PDF file viz; "TML e-Voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
 - ii. Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
 - iii. Click on "Shareholder – Login".
 - iv. Insert user ID and password as initial password noted in step 2 (A) (i) above. Click "Login"
 - v. "Password change" menu appears. Change the password with new password of your choice with minimum 8 digits/ characters or combination thereof. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - vi. Home page of "e-Voting" opens. Click on "e-Voting: Active E-voting Cycles".
 - vii. Select "EVEN" (Electronic Voting Event Number) of Tata Metaliks Limited.
 - viii. Now you are ready for e-Voting after "Cast Vote" page opens.
 - ix. Cast your vote by selecting appropriate option and click on "Submit" and also click on "Confirm" when prompted.
 - x. Upon confirmation, the message "Vote cast successfully" will be displayed.
 - xi. Once you have voted on the resolution, you are not permitted to change it subsequently.
 - xii. For the votes to be considered valid, the corporate and institutional shareholders (companies, trusts, societies, etc.) are required to send a scanned copy (PDF/JPG format) of the relevant Board Resolution/ Appropriate Authorization etc. together with attested specimen signature of the duly authorized signatory(ies), to the Scrutinizer through e-mail at pvsml7@rediffmail.com with a copy marked to evoting@nsdl.co.in.
- (B) In case of Members receiving Attendance Form by Post:
 - (i) User ID and initial password is provided at the Attendance slip.
 - (ii) Please follow all steps from Sr. No. 2A (ii) to (xii) above, to cast your vote.
- (C) If you are already registered with NSDL for e-voting, then you can use your existing user ID and password to Login and cast your vote.
- (D) In case of any queries, you may refer to the 'Frequently Asked Questions' (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of NSDL's E-Voting website: www.evoting.nsdl.com. You can also send your queries/ grievances relating to e-voting to the e-mail ID:- evoting@nsdl.co.in or tml@rdinfotech.net.
- (E) The period for e-voting starts from Friday, 29 June, 2018 at 9:00 a.m. and ends on Sunday, 1 July, 2018 at 5:00 p.m. Thereafter, e-voting shall be disabled by NSDL.
- (F) The voting rights of the Member shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date i.e. 25 June, 2018.
- (G) Any person who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice of AGM and holding shares as on cut-off date i.e. 25 June, 2018, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or tml@rdinfotech.in or tml@rdinfotech.net. However, if you already registered with NSDL for e-voting then you can use existing user ID and password to cast your vote.